

Steilacoom Civil Service Commission Minutes  
December 2, 2021

|  |  |
|--|--|
| <b><u>Call to Order:</u></b>   | Chair Jacobs called the December 2, 2021 regular meeting of the Steilacoom Civil Service Commission to order at 2:01 p.m. via Zoom.  |
| <b><u>Roll Call:</u></b>   | In attendance were Chair Jacobs, and Commissioner Lynch. Staff members present were Town Administrator, Paul Loveless, Detective Hamrick, and Secretary Sterbick.  |
| <b><u>Approval of Minutes:</u></b><br><b>November 4, 2021</b><br><br><b>Yes: All</b>                                 | Commissioner Lynch moved to approve and Chair Jacobs seconded approval of the November 4, 2021 minutes as written.   |
| <b><u>Lateral Register Certification</u></b><br><br><b>Yes, All</b><br><br><b><u>Oral Board Scoring Language</u></b> | <p>Secretary Sterbick presented an updated lateral register for certification. This register added an applicant who had previously completed an oral board and recently completed a physical agility test.</p> <p>Vice-chair Lynch motioned to certify the updated lateral register and Chair Jacobs seconded approval.</p> <p>Chair Jacobs stated he was uncomfortable with the proposed language for oral board scoring. He indicated a scoring system utilizing 0-10 would be too confusing/hard to manage for panelists. He indicated he might be amenable to numbers 0, 3, and 7 – 10.</p> <p>Commissioner Lynch suggested condensing using the following adjectives outstanding, superior, excellent, effective, marginal, and inadequate.</p> <p>The Commission instructed staff to continue working on the rating scale language in order to present a new proposal for scoring criteria at the January meeting.</p> |
| <b><u>Reports</u></b>  | No reports were given.   |
| <b><u>Adjournment:</u></b>   | Chair Jacobs adjourned the December 2, 2021 meeting of the Civil Service Commission at 2:21 p.m.   |