

May 3, 2016

Steilacoom Town Council Minutes

CALL TO ORDER:

May 3, 2016

Mayor Lucas called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

ROLL CALL:

In attendance were Mayor Lucas, Councilmembers Stovall, Henderson, Crumley, Franklin and Smith. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, Public Safety Director Rodriguez, West Pierce Assistant Fire Chief Tinsley, Public Works Director Burlingame, and Administrative Assistant Bollman.

Mayor Lucas led the attendees in the Pledge of Allegiance.

CONSENT CALENDAR:

Councilmember Franklin moved and **Councilmember Smith** seconded to approve the following items on the consent calendar:

1. Minutes of April 19, 2016
2. Payroll Checks #102381 - #102389 in the amount of \$136,475.69
3. Claims Checks #102424 - #102465 in the amount of \$247,570.86 and Manual Check #102396 in the amount of \$529.93
4. Set Public Hearing for Water Use Efficiency Program (AB 2734)

Yes: All

PRESENTATION:

Public Safety Awards

AUDIENCE INPUT:

Non-Agenda Items

No public comment.

NEW ITEMS:

**School Zones (AB 2732)
(Resolution #1141)**

Town Administrator Loveless delivered the staff report and responded to questions from the Council.

No action taken. Agenda bill remanded back to staff.

**Sentinel Way Reconstruction
Project Bid Award, CCS Inc.
(AB 2733)**

Public Works Director Burlingame delivered the staff report and responded to questions from the Council.

Councilmember Smith moved and **Councilmember Stovall** seconded to approve the bid by Civil Construction Services Inc. for the reconstruction of Sentinel Way (including electrical improvements) in an amount not to exceed \$474,650.34 and authorize the Mayor to sign the necessary contract documents on behalf of the Town of Steilacoom.

Yes: All

REPORTS:

Mayor

Mayor Lucas reported the following:

- Discussed concerns provided to Sound Transit from the Office of the Mayor and other concerned cities.
- Regarding the Western State escapees, a meeting is being held to discuss public alert procedures.
- An issue for the future, is how to increase mental health programs statewide and how these needs will be funded.
- Gave us a Puget Sound Regional Council update.
- Shared that Steilacoom's Farmers' Market was featured in The Puget Sound Fresh local farm guide. The first Steilacoom market is June 1st.
- West Pierce Fire and Rescue has their complete annual plan available.

Administrator

Town Administrator Loveless reported the following:

- The AWC conference is June 21-23 in Everett this year.
- The next Council meeting will be a training session. It will include open public meeting training. Commission members will also be present for this training.
- Sound Transit will be given taxing authority if Sound Transit 3 passes. Discussed what considerations need to be addressed.
- The Farmers' Market starts June 1. We are expecting a robust market this year thanks to a new energetic coordinator. June 29th is the first Summer Concert.
- Regarding lead in the water, Steilacoom has no lead goose-neck connections. Staff tests the Town water system frequently along with the schools.

Attorney

Attorney Hoffman reported the following:

- No new litigation.
- Recently attended the Washington State Municipal Attorney conference. He shared what was discussed and added that Steilacoom is obviously well managed by Council and staff compared to other jurisdictions.

Public Safety

West Pierce Assistant Fire Chief Tinsley reported the following:

- In regards to the two escapees at Western State, there have been meetings to discuss how they secure their windows at this establishment. They are securing the windows from the outside now.
- Reported that Steilacoom School District has started warning notifications via texting.
- West Pierce has been busy with a few small fires including arson cases. Arrests have been made.
- Five recruits are graduating this Friday.
- Reported that they have two new medic units, one fire engine currently being built and one new battalion chief rig.

Public Safety continued:

Mayor Lucas for Chief Rodriguez reported the following:

- Oral boards were held today for potential PSO new hires.
- Shared monthly statistics.

Public Works

Public Works Director Burlingame reported the following:

- A preconstruction meeting will take place regarding the Sentinel Way street project now that the agenda bill has been approved.
- There have been requests for tree trimming and tree cutting in two areas in Town.
- Our vactor truck is down in Oregon for repairs. Staff will pick it up tomorrow.
- A public meeting was held to discuss the Lexington Street improvements with residents that will be most impacted.
- Spring Clean-up was held in which 653 vehicles participated in two days.
- Happy to report that Cherrydale Park is now open.
- Summer hires have been interviewed and selected. The first person will start next week.
- The grant application for Steilacoom Boulevard thru the Tunnel of Trees was submitted. We will see if we are successful.
- Shared a Directive from the Governor memo regarding drinking water. These involved potential regulations for the future.

Council

Councilmember Stovall reported the following:

- Reported that he participated with spring clean-up this year. He helped with e-cycling and the Goodwill donations.

Councilmember Franklin reported the following:

- On Sunday he helped participate with interviewing students from Steilacoom High School for college scholarships. He stated that there were some outstanding candidates.

Councilmember Henderson reported the following:

- Asked if there were any test results from the Board of Health on the Chambers Bay area. Answer: No
- To honor our heroes, please attend the Pierce County Police Chiefs Association annual memorial ceremony on Wednesday, May 11 at 6:00 p.m.
- The City of DuPont is having a Memorial Day ceremony on May 30th. Please RSVP.
- Reminded Councilmembers that the Steilacoom Planning Commission is asking for written comments regarding land use enforcement.
- Councilmember Henderson and Paul Loveless attended the oil train safety seminar. Shared what was discussed in case of a disaster.

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Council continued:

Councilmember Crumley reported the following:

- He stated that he had troubles finding newsletters, agendas, and minutes on the Town website. He asked staff to look at it.
- Complimented staff for responding to lead testing in the Town's drinking water.
- Two weeks ago, he met with our Town Attorney for an orientation of being a Councilmember and historic information about the Town. He appreciated the time spent and information.

Councilmember Smith reported the following:

- He asked about the Council pictures that were taken earlier in the year. He had not seen them. Answer: we will look into it.

ADJOURNMENT:

The May 3, 2016 regular meeting of the Steilacoom Town Council adjourned at 8:33 p.m.

STUDY SESSION:

A study session to discuss gifts and donations policy was convened at 8:37 p.m. The study session adjourned at 9:04 p.m.

Town Administrator

Mayor