

November 7, 2017

Steilacoom Town Council Minutes

CALL TO ORDER:
November 7, 2017

Mayor Pro Tempore Henderson called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

ROLL CALL:

In attendance were Mayor Pro Tempore Henderson, Councilmembers Stovall, Crumley, Franklin and Smith. Mayor Lucas was excused. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, Public Safety Director Rodriguez, Public Works Director Burlingame, and Administrative Assistant Bollman.

Mayor Pro Tempore Henderson led the attendees in the Pledge of Allegiance.

CONSENT CALENDAR:

Councilmember Franklin moved and **Councilmember Stovall** seconded to approve the following items on the consent calendar:

1. Minutes of October 17, 2017
2. Payroll Checks #106335 - #106343 in the amount of \$128,060.92 and Payroll Checks #106391 - #106398 in the amount of \$214,768.71
3. Claims Checks #106400 - #106468 in the amount of \$252,718.18 and Manual Checks #106344 - #106347 & #106385 & #106389 & #106399 in the amount of \$31,504.30
4. Amendments to Shoreline Master Program (AB 2827) (Ordinance #1577)
5. Set Hearing Date, Accessory Building Regulations (AB 2828)
6. Janitorial Contract Renewal (AB 2829)

Yes: All

AUDIENCE INPUT:
Non-Agenda Items

, Catherine Kaser, 2720 Worthington Street, Steilacoom. She suggested that the Accessory Building Regulation Ordinance not be changed.

PRESENTATION:

Pierce County Library System – Executive Director, Georgia Lomax

ACTION ITEMS:
Sewer Utility Rates (AB 2822) (Ordinance #1574)

Town Administrator Loveless delivered the staff report and responded to questions from the Council.

Councilmember Franklin moved and **Councilmember Smith** seconded to adopt Ordinance #1574 modifying the sewer utility's customers' rates effective January 1, 2018.

Yes: All

Water Utility Rates (AB 2823) (Ordinance #1576)

Town Administrator Loveless delivered the staff report and responded to questions from the Council.

Councilmember Stovall moved and **Councilmember Smith** seconded to adopt Ordinance #1576 modifying the water utility's customers' rates effective January 1, 2018.

New Items continued:

Yes: All

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Storm Water Utility Rates (AB 2824) (Ordinance #1575)

Yes: All

Town Administrator Loveless delivered the staff report and responded to questions from the Council.

Councilmember Crumley moved and **Councilmember Franklin** seconded to adopt Ordinance #1576 modifying the storm water utility's customers' rates effective January 1, 2018.

NEW ITEMS:

Accessory Building Regulations (AB 2828)

Mayor Pro Tempore Henderson introduced AB 2828

REPORTS:

Mayor

Mayor Pro Tempore Henderson reported the following:

- Shared that on December 10th is the annual Sing & Play Along event in Town.

Administrator

Town Administrator Loveless had no comment.

Attorney

Attorney Hoffman reported no new litigation.

Public Works

Public Works Director Burlingame reported the following:

- The interior wood work at Town Hall has been completed. They did a great job.
- Engineering for Steilacoom Boulevard is taking place. Drilling rigs have been taking core samples. The tests have indicated stable ground which is great news.
- Staff continues to work with the building plats in Town. Fortunately our recent rain events have not developed Stormwater problems.
- Crews have been busy building a new Christmas tree stand in front of Town Hall. The tree last year seemed a little unstable.

Public Safety

Chief Rodriguez reported the following:

- The thefts in unlocked cars have continued but have slowed down.

Council

Councilmember Stovall reported the following:

- Asked how the State audit is going. Answer: so far very quiet.
- Commented on the importance of having a Town ethics policy. Answer: there will be a study session in January regarding this issue.

Councilmember Franklin reported the following:

- He stated that the handicapped signage at the Post Office parking lot is causing issues due to lack of paint. He wondered if something could be mentioned to the owner of that property.

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Council Continued:

Councilmember Crumley reported the following:

- Noticed that brine was being applied on streets already. He stated that Birch Street has been a concern with residents during icy conditions. Answer: the Town generally does not apply brine to Birch Street. However, the plat developer may have helped with storm water runoff which will help with ice.

Councilmember Smith had no comment.

ADJOURNMENT:

The November 7, 2017 regular meeting of the Steilacoom Town Council adjourned at 7:25 p.m.

STUDY SESSION:

A study session to discuss school zones was convened at 7:25 p.m. The study session adjourned at 7:52 p.m.

Town Administrator

Mayor