

May 15, 2018

Steilacoom Town Council Minutes

CALL TO ORDER:
May 15, 2018

Mayor Lucas called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

ROLL CALL:

In attendance were Mayor Lucas, Councilmembers Neal, Henderson, Crumley, Franklin and Smith. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, Public Safety Director Rodriguez, West Pierce Assistant Fire Chief Tinsley, Public Works Director Burlingame, Town Planner Fortner and Administrative Assistant Bollman.

Mayor Lucas led the attendees in the Pledge of Allegiance.

CONSENT CALENDAR:

Councilmember Henderson moved and **Councilmember Smith** seconded to approve the following items on the consent calendar:

1. Minutes of May 1, 2018
2. Approval of Payroll Checks #107557 - #107563 in the amount of \$222,420.79
3. Approval of Claims Checks #107568 - #107620 in the amount of \$47,439.08 and Manual Checks #107556 in the amount of \$128.00
4. Surplus Property – Vehicle (AB 2855)
5. Franchise Agreement with SMSA Limited Partnership dba Verizon Wireless (AB 2856) (Resolution #1162)

Yes: All

AUDIENCE INPUT:
Non-Agenda Items

Mark Tinsley, 1109 First Street, Steilacoom. He voiced concern over his property and the First Street improvement project.

PRESENTATION:

Chambers Creek Canyon Trail – Joseph Coppo, Pierce County and Mary Dodsworth, City of Lakewood.

PUBLIC HEARINGS:
Continuance of Final Plat of
Tasanee (AB 2851)
(Ordinance #1583)

Town Planner Fortner delivered the staff report and responded to questions from the Council.

Councilmember Smith moved and **Councilmember Crumley** seconded that the Town Council continue this matter to the June 19, 2018 Council meeting.

**Appeal of Kaser Short Plat
(AB 2854)**

Quasi-judicial hearing: Mayor Lucas asked if any Councilmembers had ex-parte contact with any of the parties to the hearing.

Mayor Lucas asked if there were any challenges to any Councilmember's or the Mayor's participation in the Public Hearing.

Mayor Lucas swore in those planning to testify.

Public hearing cont.

Town Planner Fortner delivered the staff report and responded to questions from the Council.

Mayor Lucas opened the public hearing and invited comments from the audience. The following people spoke:

Zach Stagberg, 2724 Sunset Court, Steilacoom. He asked why the developer has been able to start work on the lots when this short plat has not been approved. He stated this is a dead end street so it does impact traffic to the residents.

Mike Keohi, 2717 Sunset Court, Steilacoom. The access of emergency vehicles is a concern if street parking is allowed within the turn around.

Janene Stageberg, 2724 Sunset Court, Steilacoom. She stated that 17 residents are concerned with this lot adjustment. These proposed homes that the Kasers wish to build will impact established home values. She encouraged Council to deny the Kaser short plat request.

Jennifer Anderson, 2736 Sunset Court, Steilacoom. The Kasers indicated that this large lot would be their private home. She is concerned about the additional traffic and noise. She hopes this request is denied.

Jeff Powell, 2712 Sunset Court, Steilacoom. He is concerned with the process of how residents were notified. Construction was started in January prior to being approved.

Harley Moberg, 102 Kim Court, Steilacoom. He suggested that if you subtract the land for the easement the lots would be too small.

Rebecca Reader, 2729 Sunset Court, Steilacoom. She stated that the Kasers are not following the development's CCRs with the garage sizes of these new homes. She is concerned with the added traffic and if parking is allowed around the hammerhead.

William Lynn, Attorney for the Kasers, 1201 Pacific, Tacoma. He stated that a building permit has been approved by the Town, the Kaser's never promised to live there forever and it's not the Town's responsibility to enforce the development's CCR's.

Councilmember Smith moved and **Councilmember Henderson** seconded to close the public hearing.

Yes: All

**Yes: Neal
Smith
Henderson
Crumley**

No: Franklin

Councilmember Neal moved and **Councilmember Smith** seconded to deny the appeal filed by Zach & Janene Stageberg and six others, and approve the short subdivision submitted by Gary & Catherine Kaser and Kaser Construction Inc. for 2048 and 2754 Sunset Court.

ACTION ITEMS:

Cormorant Park Play-ground Equipment, Alt. Bid Award (AB 2845)

**Yes: Franklin
Neal
Henderson
Crumley**
No: Smith

Public Works Director delivered the staff report and responded to questions from the Council.

Councilmember Franklin moved and **Councilmember Neal** seconded to approve the quote as proposed by Sitelines Park & Playground Products Inc. for Option #2 of the Cormorant Park Playground Replacement Project in an amount not to exceed \$26,222.51 and authorize the Mayor to sign the necessary documents as the Town Representative.

REPORTS:

Mayor

Mayor Lucas reported the following:

- Announced that Claudia Thomas, a former Councilmember and Mayor of Lakewood, passed away yesterday. She will be missed due to all her contributions to the community.
- Warned everyone to be cautious around Sunnyside Beach due to the deceptively cold water.
- The Steilacoom Firework Committee members start asking for donations in June. They may be at your doorstep.
- The Steilacoom High School choir and band members recently participated in a State competition in which they did very well. They will have an end of year concert on May 31st.
- Hunter Tree Service has started removing diseased trees within the Tunnel of Trees.
- A Brownie project is being started which involves a wagon filled with children's books. They will be present at the Farmers' Market, Concerts in the Park and 4th of July celebration. This outreach project is about borrowing books for kids.
- Councilmembers can expect an executive session during the first Council meeting in June to discuss real estate.
- The Mayor has been busy trying to make contact with the Steilacoom Marina owner, Shirley Wang.

Administrator

Town Administrator Loveless reported the following:

- Regarding the marina, another boat has fallen from storage. Staff members are aware of the problem and are trying to contact the marina owner.
- Town parks have been packed this weekend. Several parking tickets have been issued.
- Abandoned vehicle enforcement letters have been sent out. Very time consuming. However, we are getting responses.

Attorney

Attorney Hoffman reported the following:

- Regarding the Western State Hospital litigation, we have filed a Notice Settlement of Case with Superior Court.
- A case filed in Washington Supreme Court, against the Town, has been denied for review.
- Shared that William Michaelman, a previous Town Judge, passed away.
- Reported no new litigation.

Public Safety

Chief Rodriguez reported the following:

- Shared that the flags were lowered at half-staff due to National Police Week.
- We still have an officer out under extended leave while he recuperates.
- Two officers continue to be involved in Leadership training courses.
- The camera at Sunnyside Beach will be up and running next week with a new modem.
- Three vehicle prowls occurred last night. None of the vehicles were locked.
- An arrest was made today involving a suspect from previous car break-ins from five years ago.
- We are hosting an open house at the Public Safety building on May 30th from 6:00-7:30 pm.

Public Works

Public Works Director Burlingame reported the following:

- The 1st Street project is well underway but very slow due to all the utilities that are being replaced.
- The Chambers Street outfall project is expected to start on July 23rd. This will be a two week project which has involved multiple permits and red tape.
- Staff is finishing the design with the sewer main replacement for Washington Street and Pacific Street.
- HVAC equipment will be replaced at the Community Center this summer.
- Flower baskets and flags should be here and installed in two weeks.
- Our beaches and parks in Town have been very busy.

Council

Councilmember Neal reported the following:

- Thanked Chief Rodriguez and officers for his help with the Kiwanis Bike Rodeo.
- Councilmember Neal has been appointed to the AWC Advisory Committee. This board establishes State Legislative priorities that AWC will be concentrating on. He hopes to be an advocate for small cities and towns.

Council continued

Councilmember Franklin reported the following:

- He recommended Council and staff look at the policy regarding notifying adjacent home owners to different types of permitting.
- Shared that the Damariscove was a ship docked here in Steilacoom. A replica of the ship will be shown at Town Hall on June 9th and 10th at 2:00 pm. A guest speaker who is a decedent of the original crew will here on June 9th. The person who built the model will be present on June 10th.

Councilmember Henderson reported the following:

- Thanked all those people that were involved in a recent Parks and Trails project to clean-up Saltar’s Point Park.
- Asked if a Farmers’ Market Coordinator has been selected. Answer: yes, we interviewed on Friday and made a job offer.
- Regarding the boat at the marina, is our camera able to view that portion of the beach. Answer: No, but reviewing footage, there were two individuals going down on the beach just before.

Councilmember Crumley reported the following:

- He seconded the request to review the notification process for developments.

Councilmember Smith reported the following:

- He too, thought a resolution to the notification process needs to take place.
- He suggested that some of the park funds be used to improve the trail from Cormorant Passage down to First Street. The trail gets used a great deal.
- He commented that there are soft spots in the road along First Street that are showing up.

ADJOURNMENT:

The May 15, 2018 regular meeting of the Steilacoom Town Council adjourned at 9:06 p.m.

STUDY SESSION:

A study session to discuss Nuisance Regulations was convened at 9:07 p.m. The study session adjourned at 9:28 p.m.

Town Administrator

Mayor