

April 2, 2019

Steilacoom Town Council Minutes

CALL TO ORDER:

April 2, 2019

Mayor Lucas called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

ROLL CALL:

In attendance were Mayor Lucas, Councilmembers Neal, Henderson, and Smith. Councilmembers Crumley and Franklin were excused. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, Public Works Director Burlingame and Administrative Assistant Bollman.

Mayor Lucas led the attendees in the Pledge of Allegiance.

CONSENT CALENDAR:

Councilmember Neal moved and **Councilmember Henderson** seconded to approve the following items on the consent calendar:

1. Minutes of March 19, 2019
2. Approval of Payroll Checks #110984 - #110990 in the amount of \$149,201.67
3. Approval of Claims Checks #111023 - #111073 in the amount of \$242,057.81 and Manual Check #111019 in the amount of \$14,472.00
4. Expansion of Ground Lease for Telecommunication Tower Site (AB 2917)

Yes: All

AUDIENCE INPUT:

Non-Agenda Items

No public comments.

NEW ITEMS:

Solid Waste/Recycling Contract (AB 2913) (Ordinance #1601)

Town Administrator Loveless delivered the staff report and responded to questions from the Council.

Councilmember Neal moved and **Councilmember Smith** seconded to authorize the Mayor to sign the contract with Harold LeMay Enterprises, Inc., to provide garbage, recyclables, and yard waste collection services within the Town of Steilacoom.

Yes: All

Councilmember Neal moved and **Councilmember Henderson** seconded to adopt Ordinance Number 1601 amending section 6 of the Steilacoom Municipal Code.

Yes: All

Washington St. & Pacific St. Improvements, Change Order #1 (AB 2918)

Public Works Director Burlingame delivered the staff report and responded to questions from the Council.

Councilmember Neal moved and **Councilmember Henderson** seconded to approve Change Order #1 to Rodarte Construction Inc. in the amount of \$26,967.00, increasing the total contract amount payable to an adjusted not to exceed amount of \$670,528.99

Yes: All

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NEW ITEMS cont.
Gray & Osborne Scope of Services, Construction Management Steilacoom Blvd. Improvements Project (AB 2919)

Yes: All

Public Works Director Burlingame delivered the staff report and responded to questions from the Council.

Councilmember Neal moved and **Councilmember Smith** seconded to approve the construction management scope of work for the Steilacoom Blvd. Improvements Project to Gray & Osborne Inc. in an amount not to exceed \$365,000.00, (subject to the approval of SWDOT and TIB) and authorize the Mayor to sign the necessary contract documents.

REPORTS:
Mayor

Mayor Lucas reported the following:

- The Mayor is looking to join organizations & companies around the U.S. that supports military recruiting commands that involve job placement for individuals after leaving the military.
- Shared that staff is considering the options of Steilacoom Blvd. during the construction process.
- The Town is talking to the school district regarding radio reception at the Steilacoom High School for emergencies services.
- Recapped Washington State Legislative issues.
- Looking for individuals to sit on Pierce County's SHB 2060 Advisory Board.
- Thanked Councilmember Henderson for organizing successful Park and Trails work parties.
- Town staff is fully engaged with all the projects taking place.
- Shared with the public that there is a Pierce County Boundary Review Board that is looking for representatives to help make decisions in the Parkland/Spanaway area to possibly become a city.
- Shared the City of DuPont's request to the Legislature I for 4 million dollars for Steilacoom-DuPont road project to widen it to 4 lanes to Wharf Road .

Administrator

Town Administrator Loveless reported the following:

- Shared that there is an opening on the Preservation & Review Board here in Town, if you have an interest please let him know.
- There was a one-car roll-over accident on Lexington Street tonight.
- A Department of Revenue audit is keeping staff busy.

Attorney

Attorney Hoffman reported no new litigation.

Public Works

Public Works Director Burlingame reported the following:

- The Washington & Pacific Street project is well underway. There have been a fair amount of surprises with this project but it is expected to be completed by June 1st.
- Summer hire position interviews are taking place this Friday.
- Reviewed the Steilacoom Blvd. project. Staff and the contractor are considering closing the road for four months during construction. The advantage would be to complete this project a month early.

Council

Councilmember Smith reported the following:

- Commented that the sidewalk reconstruction work at the Steilacoom Library seemed like an expensive project for what they did.
- Questioned why the Sound Transit bus going to the airport wasn't utilizing the storage compartment for passengers? Answer: the Sound Transit Board would be a good place to voice your concern.

Councilmember Henderson reported the following:

- She is in agreement with Councilmember Smith as far as using the bus storage compartments. The bus drivers are paranoid of people taking bags that are not theirs.
- Thanked staff member, Richard Creger, and all the people that helped during the two March work parties. Very productive.
- Shared information about the Steilacoom flower.
- Asked if the Town is getting enough volunteers for the Spring Clean-up on April 27 & 28th. Answer: early & late volunteers are needed.

Councilmember Neal reported the following:

- Stated that the volunteers in Steilacoom are what make this Town unique.
- Last fall the Mayor & Councilmember Neal attended a meeting, in DuPont, with the Washington State Department of Commerce. They are putting together a guide book on military and community compatibility. The draft is now out for public comments. It's a guide to help with planning. He encouraged the public's input.
- Unfortunately, the State Legislature transportation budget includes no funds for the Town's round-about that we had asked for.
- Shared that he attended an AWC Lobby Day event recently. He reviewed what was discussed.
- Gave us a State Legislature update.

ADJOURNMENT:

The April 2, 2019 regular meeting of the Steilacoom Town Council adjourned at 8:14 p.m.

STUDY SESSION:

The study session to discuss parking restrictions was deferred until a later date.

Town Administrator

Mayor