

January 21, 2020

Steilacoom Town Council Minutes

CALL TO ORDER:
January 21, 2020

Mayor Pro Tempore Henderson called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

ROLL CALL:

In attendance were Mayor Pro Tempore Henderson, Councilmembers Neal, Henderson, Franklin and Smith. Mayor Lucas and Councilmember Crumley were excused. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, Public Works Director Burlingame and Administrative Assistant Bollman.

Mayor Pro Tempore Henderson led the attendees in the Pledge of Allegiance.

CONSENT CALENDAR:

Councilmember Franklin moved and **Councilmember Neal** seconded to approve the following items on the consent calendar:

1. Minutes of January 7, 2020
2. Approval of Payroll Checks #112866 - #112872 in the amount of \$229,667.58
3. Approval of Claims Checks #112880 - #112945 in the amount of \$856,441.54
4. South Sound 911 Law Enforcement Support Services Agreement (AB 2968)
5. Revisions to School Impact Fee Ordinance (AB 2972) (Ordinance #1620)

Yes: All

AUDIENCE INPUT:
Non-Agenda Items

Catherine Kaser, 2748 Sunset, Steilacoom. She would like to see the Town consider amending the ordinance to allow secondary dwelling units. This change would help the Town meet the State's Growth Management Act requirements and add options for families and residents.

Jeff Brown, 2817 Chambers Bay, Steilacoom. He wanted to thank and recognize the talents of Public Works Director Mark Burlingame who attended a recent Chambers Bay II Homeowners Association meeting.

Shane York, 2732 Worthington Street, Steilacoom. He would like to see two basketball hoops removed that are located on the street at Sunset Court. He also asked if the Town street sweeper could clean the end of Worthington Street more often.

NEW ITEMS:
Steilacoom Blvd.
Improvement Project,
Final Pay Estimate and
Project Closeout
(AB 2969)

Public Works Director Burlingame delivered the staff report and answered questions from the Council.

Councilmember Neal moved and **Councilmember Smith** seconded to increase the total contract amount payable to Active Construction Inc. for the Steilacoom Blvd. Improvements Project by \$15,165.43, to a final, adjusted total contract amount of \$3,052,125.37 and authorize the Mayor to sign the necessary contract documents.

Yes: All

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**NEW ITEMS CONT:
Engineering Scope of
Services, Gray & Osborne;
Sunnyside Pump Station
Upgrades (AB 2970)**

Yes: All

Public Works Director Burlingame delivered the staff report and answered questions from the Council.

Councilmember Franklin moved and **Councilmember Smith** seconded to approve the attached scope of work for engineering services related to the upgrade of the Sunnyside Beach Pump Station to Gray & Osborne in an amount not to exceed \$87,600.00.

**Engineering Scope of
Services, Gray &
Osborne; Marietta Lift
Station Upgrades
(AB 2971)**

Yes: All

Public Works Director Burlingame delivered the staff report and answered questions from the Council.

Councilmember Franklin moved and **Councilmember Smith** seconded to approve the attached scope of work to Gray & Osborne Inc. in an amount not to exceed \$85,900.00 for the design of the Marietta St. Lift Station upgrades.

**REPORTS:
Administrator**

Town Administrator Loveless reported the following:

- Staff spent the majority of the day with the Teamsters/ Public Safety Bargaining Unit with no results. We will be going into mediation.
- Our new police recruit has successfully graduated from the academy at the top of his class. He is now in his FTO process with other officers.

Attorney

Attorney Hoffman reported no new litigation.

Public Works

Public Works Director Burlingame reported the following:

- Staff has recently met with the developer for the Norberg Estates II to discuss concerns. As a result, they hydro seeded the slope down to the Tunnel of Trees to prevent another land slide and replaced rocks behind the retaining wall. They are also busy installing their erosion control measures for the entire development.

Council

Councilmember Neal reported the following:

- He recently attended the Pierce County Council regional meeting. They will be asking for projects to be submitted to utilize Federal grants.
- Reminded Council that the Puget Sound Regional Council general assembly meeting is May 28th.

Councilmember Franklin had no comment.

Councilmember Henderson reported the following:

- The Tacoma Pierce County Opioid Summit is on February 21st. This is a multifaceted issue and this summit is very informative.
- She gave us a Pierce Transit Destination 2040 update. Three public meetings are scheduled to take place. They appreciate public input.

Councilmember Smith shared what it was like in Kansas to be on Council.

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ADJOURNMENT:

The January 21, 2020 regular meeting of the Steilacoom Town Council adjourned at 7:30 pm.

Town Administrator

Mayor