

Steilacoom Civil Service Commission Minutes
May 7, 2020

<u>Call to Order:</u>	Vice-chair Maus called the May 7, 2020 meeting of the Steilacoom Civil Service Commission to order at 2:06 p.m. in the Steilacoom Community Center.
<u>Roll Call:</u>	In attendance were Vice-chair Maus, and Commissioner Lynch. Staff members present were Town Administrator, Paul Loveless, Acting Chief Yabe, Detective Bailey, and Secretary Sterbick.
<u>Approval of Minutes:</u> March 5, 2020	Commissioner Lynch moved and Vice-chair Maus seconded to approve the minutes of the March 5, 2020 meeting as written.
Yes: All	
<u>Appeal Request:</u>	<p>Secretary Sterbick presented an appeal request from Ms. Dominowski. She was requesting an appeal of the pre oral-board disqualification that occurred during the March 5, 2020 meeting.</p> <p>Detective Bailey informed the commission, the applicant's appeal focused on an explanation of her release from the Des Moines Police Department. Detective Bailey stated Ms. Dominowski was released for a reason that he believed would also be a reason for release from the Steilacoom Public Safety Department.</p> <p>Detective Bailey went on to inform the Commission the applicant was also disqualified for prior drug use under rule 6.10.090 (17). He stated the rule provided for an automatic disqualification with more than three total uses of an illegal drug. According to the applicant's personal history statement, she met the disqualification.</p> <p>Detective Bailey stated the applicant clearly did not meet the qualifications as posted on www.publicsafety.com. He stated the disqualification request was based on what the applicant herself had admitted.</p> <p>Chief Yabe questioned how an applicant, who did not meet the qualifications as set forth on Public Safety Testing, would warrant further investigation when there is an admission of the automatic disqualifiers.</p> <p>Secretary Sterbick stated, in addition to her employment with the Des Moines Police Department, the applicant's personal history statement indicated she had worked for the Department of Corrections as a Community Corrections Officer and would not receive a favorable recommendation from her DOC supervisor.</p> <p>Vice-chair Maus indicated there was nothing that would eliminate the drug use, or the position where she was terminated/disqualified.</p> <p>Commissioner Lynch motioned to deny the appeal and Vice-chair Maus seconded.</p>
Yes: All	

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<p><u>Sergeant Promotional</u></p>	<p>Paul Loveless informed the Commission that the Mayor had appointed Tom Yabe as the Chief. As a result, a Sergeant's position is now open.</p> <p>Secretary Sterbick presented the Commissioners with information on promotional testing through Public Safety Testing. She stated the last time promotional testing for the position of Sergeant occurred was in 2016. She indicated, at that time, applicants received the job announcement, job description, and resource list for the test.</p> <p>Secretary Sterbick requested that the Commission give staff the latitude to work with Public Safety Testing on structuring a test to bring forward to the Commission for approval.</p> <p>Chief Yabe stated five employees were eligible to apply for the opening and explained that the Sergeant's position was currently being staffed on a temporary, rotational basis. He anticipates there would be approximately three applicants for a promotional examination.</p> <p>Commissioner Lynch motioned to authorize staff to proceed in the development of the Sergeants' promotional examination with the assistance of Public Safety Testing. Vice-chair Maus seconded.</p>
<p>Yes : All</p>	
<p><u>Reports:</u></p>	<p>Tom Yabe appointed Public Safety Director. Next meeting June 4, 2020.</p>
<p><u>Adjournment:</u></p>	<p>Vice-chair Maus adjourned the May 7, 2020 meeting of the Civil Service Commission at 2:35 p.m.</p>