

## MEMORANDUM

**To: Mayor Muri and Members of the Town Council**  
**From: Paul Loveless, Town Administrator**  
**Date: June 3, 2022**  
**Subject: Updates**

### Administration:

#### *Upcoming Meetings:*

Council Meeting – June 7, 2022, at 6:00 PM.

Zoom Invite: <https://us02web.zoom.us/j/87035934235>

Planning Commission – July 11, 2022, at 6:00 PM.

Zoom Invite: <https://us02web.zoom.us/j/89878669269>

Civil Service Commission – July 7, 2022, at 2:00 PM.

Zoom Invite: <https://us02web.zoom.us/j/81745799008>

Preservation and Review Board – Special Meeting – June 8, 2022, at 4:00 PM.

Zoom Invite: <https://us02web.zoom.us/j/85704878274>

Parks, Community Services, and Environment Advisory Committee – June 27, 2022, at 6:30 PM. Zoom Invite: <https://us02web.zoom.us/j/81091518976>

Public Safety Advisory Committee – June 15, 2022, at 6:00 PM.

Zoom Invite: <https://us02web.zoom.us/j/87420723176>

#### *Town Positions Available:*

The Town is currently recruiting for Public Works Seasonal Maintenance Worker positions. See the Town's official website at [townofsteilacoom.org](http://townofsteilacoom.org) for details.

#### *See Something – Say Something:*

If you see something suspicious or if you have been a victim of a crime, please contact the Department of Public Safety. For in-process emergencies, call 911. For non-emergencies, please call either (253) 287-4455 or (800) 562-9800 or email [crimetips@ci.steilacoom.wa.us](mailto:crimetips@ci.steilacoom.wa.us)

#### *Beat the Heat This Coming Summer Season;*

The Town of Steilacoom's energy conservation program offers three ways to keep your cool. More information is available on the Town's official website at <https://townofsteilacoom.org/164/Electric-Utility>.

#### *Sunnyside Beach Seawall Project:*

At the June 7 Council meeting, representatives from Moffatt and Nichol, a coastal engineering consulting firm, will be presenting issues and proposed solutions to the seawall failure at Sunnyside Beach. All are invited and encouraged to attend. Zoom invite <https://us02web.zoom.us/j/87035934235>

#### *Sunnyside Beach Community Clean-up:*

Join us Saturday, June 4 from 8-9:30 A.M.

Steilacoom Public Works will provide grabbers and bags, but it is suggested to bring gardening/work gloves if you have them. Please feel free to reach out to Liz Grasher with any questions at [elizabeth.grasher@ci.steilacoom.wa.us](mailto:elizabeth.grasher@ci.steilacoom.wa.us). Sunnyside Beach Park address: 2509 Chambers Creek Road. See you then!

## **Community Development:**

### ***Development Applications:***

Terrill Gibson has applied for a class 2 home occupation business license to operate counseling and therapy services in his home at 1917 Lafayette Street. The Town Administrator will decide on the application following the public comment period. Additional information posted on the Town's official website.

The Preservation and Review Board will hold a special meeting on June 8, 2022, at 4:00 PM to consider the applications for new residences at 417 Short Street and 310 6<sup>th</sup> Street. The meeting will be held by Zoom. The link for the meeting is on the agenda posted in the agenda section of the Town's official website. Further information may be obtained from Jennifer Schreck, Historic Preservation Officer, [jennifer.schreck@ci.steilacoom.wa.us](mailto:jennifer.schreck@ci.steilacoom.wa.us).

### ***Code Compliance:***

The Building Inspector/Code Compliance Officer focused on inspecting construction sites for erosion control measures, follow-up on code compliance issues, and reviewing building permit applications.

## **Community Services:**

### ***Before and After School Care:***

Registration is now open for the Town of Steilacoom's Before/After School Program for 2021-2022.

Club AM and PM is offering before and after school care for Kindergarten - 5th Grade school students every day with the exception of national holidays.

- Location: Cherrydale Elementary
- Pre-registration is required and payments can be made online, by phone, or by check.
- Multiple child discounts are available as well as Military and Free/Reduced Lunch qualified students.
- Discounts cannot be combined.
- Part-time and full-time rates now available!

Additional information and registration is available on the Town's official website at <https://townofsteilacoom.org/156/Youth-Programs>.

## **Public Safety:**

Over the past week, 138 Public Safety incidents occurred in town, including the following:

### Emergency and patrol incidents

- 8 medical aid responses
- 42 suspicious circumstance/security checks
- 4 responses for persons in crisis/welfare checks
- 42 traffic stops
- 2 responses for animal-related incidents
- 3 responses for juvenile-related incidents
- 2 motor vehicle collisions
- 1 response for nuisance-related incidents (excessive noise/parties/etc.)
- 2 responses for parking enforcement

### Crimes against persons

- 4 incidents of domestic violence/disturbance or protection order violations

### Crimes against property

- 1 incident of fraud
- 2 incidents of motor vehicle hit-and-run
- 1 incident of theft
- 1 incident of vehicle prowling

- 1 incident of vandalism

**Significant information:**

This week, officers used force to arrest a driver for multiple criminal traffic violations. The driver was provided with verbal warnings of impending force use and the opportunity to avoid force use through compliance with reasonable directions, but the driver continuously refused to respond to the officers' directions. The force used was a counter joint technique, which is considered by the Washington State Criminal Justice Training Commission to be the force least likely to result in injury. The driver was booked into jail.

This summer, in response to concerns expressed by our residents, expect to see increased presence of your public safety officers on our roadways helping to reacquaint some our drivers with our posted speed limits. Please slow down.

Since March of 2021, Washington State has been under a state of emergency regarding a crisis of mental health involving our state's youth. Please visit our department website for a list of available resources in Pierce County: <https://tinyurl.com/2yr6tbv6>.

**Announcements:**

On June 14, at 11:00 am, a test of Steilacoom Alert will be launched to those who have subscribed by that time.

Steilacoom Alert (CodeRED) is a new emergency notification system for the Town of Steilacoom. At no cost, persons may opt-in to receive emergency and general notifications, to include:

- Missing persons/children
- Evacuation notices
- Natural disasters
- Boil water advisories
- Inclement weather warnings
- Criminal activities
- Road closures/traffic alerts
- Shelter in place/lockdowns

The Town of Steilacoom will be joining a nationwide network of emergency notifications which can be accessed from the no-cost cell phone app (CodeRED Mobile Alert). Persons may also opt-in to receive notifications from many of our surrounding towns and cities, to include:

- Tacoma
- Lakewood
- Puyallup
- University Place
- Bonney Lake
- Sumner
- Orting
- Buckley
- Carbonado
- Wilkeson

Ways to opt-in:

- Visit <https://tinyurl.com/3zumsxsv>
- Visit <https://tinyurl.com/3zumsxsv>
- Text "SteilacoomAlert" to 99411

- Call (866) 939-0911

Questions about the program?

- More information can be found on our department website: <https://tinyurl.com/2yr6tbv6>
- Email Public Safety at: [CodeRED@ci.steilacoom.wa.us](mailto:CodeRED@ci.steilacoom.wa.us)

### **Reminders:**

Please visit our department website (<https://tinyurl.com/2bz3jzey>) for assistance with:

- Online crime reporting
- Anonymous reporting of suspicious activity
- Reporting of persistent traffic concerns
- Unwanted prescription medication
- Concealed pistol licenses

In-progress emergencies can be reported directly to 911. To reach a police officer NOT during an emergency, please call either (253) 287-4455 or (800) 562-9800.

The lobby of Public Safety is open Tuesdays through Fridays, from 9:00 am until 12:00 pm. Staff remain available by phone and appointment from 1:00 pm until 5:00 pm.

### **Helpful links:**

When to call 9-1-1: <https://tinyurl.com/2p9bs3ej>

Department of Licensing disability and medical designation: <https://tinyurl.com/mpfypjsb>

South Sound 911 Emergency Health Profile: <https://tinyurl.com/ycktkenze> (A cell phone is required to use this service)

Injured or deceased wildlife:

- City of Lakewood Animal Control: <https://tinyurl.com/d7n3hjzn>
- Washington Department of Fish and Wildlife: <https://tinyurl.com/579d8k6d>

### **Public Works:**

#### ***Building Energy Efficiency/Replacement Project:***

The remaining equipment for the Community Center arrived and is scheduled for installation of the week of June 6<sup>th</sup> and the week of June 20<sup>th</sup>. Air Systems Engineering installed additional monitoring equipment at Town Hall. The lighting contractor will commence work once the components arrive which appears to be mid-July at this time.

#### ***Streets and Storm:***

Crew Emphasis:

The crew focused on herbicide application along Chambers Creek Road targeting shiny geranium, poison hemlock, and tansy ragwort; mowed rights-of-way and weeded ditches along Old Military Road and Union Avenue; continued the annual traffic count program; attended flagger training; and performed other maintenance activities.

Annual Town Roadside Herbicide Applications:

The Town's annual application of herbicides to combat weeds along road shoulders has started and will continue through August. Targeted noxious weeds and brush control applications will occur through the end of November as needed. Only federal and state-approved herbicides are used.

The Town uses Cheetah Pro and Scythe along rights-of-way adjacent to roads and Mirimichi and Scythe on sidewalks. (The Town previously discontinued the use of Round-up.) Both are applied only by certified pesticide applicators using manufacturer's recommendations and under the guidance and inspection of the USDA. The applicable Safety Data Sheets are available on the Town's official website.

### ***Electrical:***

#### **Crew Emphasis:**

The crew installed permanent power services to lots 5 and 6 in Norberg Estates; set a new street-light base at the intersection of Washington Street and Pierce Street; attended meetings with BKI on the substation interconnection project; continued maintenance on Lakewood streetlights in accordance with our agreement; attended flagger training; and performed other maintenance activities.

### ***Water/Sewer:***

#### **Crew Emphasis:**

The crew continued sewer jetting; hydrant maintenance; inspected a side-sewer replacement in the 1400 block of Randolph Street; attended flagger training; and performed other maintenance activities.

### ***Parks, Buildings and Grounds:***

#### **Crew Emphasis:**

The crew mowed, trimmed, and maintained various parks and facilities as the weather allowed; attended flagger training; coordinated various support services for the 4<sup>th</sup> of July festival; and performed other maintenance activities.

### **Other:**

#### ***The Man Market***

The Topside Bar and Grill is excited to host The Man Market on June 11th from 10-3. There will be a variety of vendors for guests to pick up a Father's Day gift, or something for themselves! This Market will feature all things manly, however, there will be something for everyone. The Market is held in the Topside Bar and Grill's parking garage. Each vendor will be bringing their handmade products. The Market is open to all, and the Steilacoom community is invited to come and check out the Market and support these small businesses. Please watch the Topside Bar and Grill's Facebook page at Topside Bar & Grill and Instagram at Instagram @topsidebarandgrill for sneak peeks of which vendors will be joining us.

#### ***Enroll Now for Kindergarten in the 2022-23 school year!***

Full-day Kindergarten is free -- and it's an important part of your child's success! You can enroll electronically on the Steilacoom Historical School District website, <https://www.steilacoom.k12.wa.us/Page/4179>.

We are already planning for staffing and curriculum needs for the fall. **Enroll now and receive a Kindergarten Welcome Box!** You will also receive important district communications over the summer, including food service and transportation information. Please contact our Enrollment Department at [enrollment@steilacoom.k12.wa.us](mailto:enrollment@steilacoom.k12.wa.us) or (253) 983-2228 for assistance.

#### ***We Love Steilacoom Association – Steilacoom Food Bank:***

The We Love Steilacoom Association operates a food pantry/bank located at the Steilacoom Community Church, 1603 Rainier Street, Steilacoom, Washington, 98388. You do not need to be a member of the Church to obtain assistance through the Food Pantry.

The Food Pantry has weekly distributions on Saturdays from 9:30 AM to 11:30 AM. Preregistration is not required. For an emergency food need or if you would like additional information, contact Paul Loveless at 253.581.1912.

***Little Free Pantry:***

The Town of Steilacoom in partnership with the We Love Steilacoom Association and the Lakewood Rotary are sponsoring a Little Free Pantry at the Community Center. Stop by and drop a nonperishable food item off or if in need, pick something up.

***New Steilacoom Community Garden Needs to Grow Partners, Volunteers:***



Here's your chance to sew the first seeds of success in the new Steilacoom Community Garden! Our goal is to provide a fun place to learn about gardening, grow food for our families, and share our harvest with our neighbors.

While we get organized and search for a site to call home somewhere here in Town, the Dupont Community Garden is hosting us by providing two large (24x 4 feet) raised-bed garden plots to feed our own families and to share half of what we grow with our food-challenged neighbors through the "We Love Steilacoom" Food Bank.

Creating a new community garden is literally a hands-on, "from the ground up" effort. Our ability to set down permanent roots and grow from a seedling of an idea into a real community garden depends on you! If you are a school, church, service organization, business, sponsor, or nonprofit seeking to expand your community service footprint, a community garden is a perfect partner.

If you would like to volunteer to help create our first community garden - or simply to sign up for free garden space within one of the Steilacoom Community Garden plots at the Dupont Community Garden - please email us at [steilacoomgarden@gmail.com](mailto:steilacoomgarden@gmail.com) or call Carol Saynisch @1-253-988-8790.

Questions – Contact Paul Loveless at 253.581.1912 or [paul.loveless@ci.steilacoom.wa.us](mailto:paul.loveless@ci.steilacoom.wa.us)