

Planning MEMORANDUM

To: Mayor Muri and Members of the Town Council
From: Paul Loveless, Town Administrator
Date: June 2, 2023
Subject: Updates

Administration:

Upcoming Meetings:

Council Meeting – June 6, 2023, 6:00 PM. (Hybrid) at Town Hall, 1717 Lafayette Street, Steilacoom, Washington, 98388. Zoom invite: <https://us02web.zoom.us/j/84912827100>
Planning Commission – June 12, 2023, 6:00 PM. at Town Hall, 1717 Lafayette Street, Steilacoom, Washington, 98388.
Civil Service Commission – July 6, 2023, at 2:00 PM. at the Steilacoom Public Safety Facility, 601 Main Street, Steilacoom, Washington 98388.
Preservation and Review Board – June 23, 2023, at 6:00 PM. at Town Hall, 1717 Lafayette Street, Steilacoom, Washington, 98388.
Parks, Community Services, and Environment Advisory Committee – June 26, 2023, 6:00 PM. at Town Hall, 1717 Lafayette Street, Steilacoom, Washington, 98388.
Public Safety Advisory Committee – June 21, 2023, at 6:00 PM. at the Public Safety Facility, 601 Main Street, Steilacoom, Washington 98388.

Sunnyside Beach Community Cleanup – June 3rd:

Please join us Saturday, June 3rd from 8-9:30 A.M. and help clean Sunnyside Beach. Steilacoom Public Works will provide grabbers and bags, but we suggest bringing gardening/work gloves if you have them. Please feel free to reach out with any questions to Liz Grasher at elizabeth.grasher@ci.steilacoom.wa.us
Sunnyside Beach Park address: 2509 Chambers Creek Road. Hope to see you then!

Community Work Party – Saltar's Point Park – June 6th:

Come join with other volunteers and help keep Steilacoom looking beautiful. We will be at Saltar's Point Park on June 6th, 2023, from 8 AM to 10 AM removing invasive species and performing other clean-up activities.

Garden Club Seeks Volunteers:

Two more volunteers are needed to help maintain the downtown "bump-outs" along Lafayette. These spots were planted with a variety of shrubs and groundcovers in 2014 and have been cared for by civic-minded volunteers for the past eight years. Maintenance involves weeding (regularly during the summer growing season) and pruning as needed. Training is provided. For more information, please contact Mary La Tourelle at lafannin@msn.com or 253-221-1409.

See Something – Say Something:

If you see something suspicious or if you have been a victim of a crime, please contact the Department of Public Safety. For in-process emergencies, call 911. For non-emergencies, please call either (253) 287-4455 or (800) 562-9800 or email crimetips@ci.steilacoom.wa.us

Community Services:

Summer Pre-Camp & Kindergarten Ready Registration Open!

Be Prepared to ... have FUN! Summer Pre-Campers will spend a lot of time outdoors, allowing them to connect with nature, use their imaginations, and get lots of exercise. Kindergarten Ready is a week-long class

that will prepare your child for the full day Kindergarten schedule. Class activities will develop and build on the skills necessary for classroom success. More information and registration is available online: <https://secure.rec1.com/WA/town-of-steilacoom-community-services/catalog>

Junior Explorers with Ms. Melody:

Come explore with us! This class will prepare children, 4 - 6 years old, for school success. We'll sing, dance and explore new things while learning letters, numbers, making new friends and so much more!

- Junior Explorers must be at least age 4 by Aug 31.
- All children must be able to use the bathroom without any assistance, including washing their hands, to participate in the program.
- Hours: Monday - Thursday, 9:00 a.m. - 1:00 p.m.
- Location: Steilacoom Community Center
- Class size: 10
- The Explorers program does not charge a registration or supplies fee.
- Monthly tuition is prorated for Spring and Winter breaks.
- Registration, Information and Policies available on CivicRec. <https://secure.rec1.com/WA/town-of-steilacoom-community-services/catalog>
- For class questions, email Ms. Melody at melody.davis@ci.steilacoom.wa.us
- For registration questions, email Kristal Gibelyou at kristal.gibelyou@ci.steilacoom.wa.us

Little Explorers with Ms. Melody:

Little Explorers was created for 3 and 4 year-olds to have a first time preschool experience. Children will be introduced to a classroom environment, but still with lots of playtime that includes outside. They will learn how to share, cooperate and communicate while making new friends. We'll sing, dance, create and explore new things while being introduced to letters, numbers and so much more!

- Little Explorers must be at least age 3 by Aug 31.
- All children must be able to use the bathroom without any assistance, including washing their hands to participate in the program.
- Hours: Tuesday and Thursday, 1:30 p.m. - 4:00 p.m.
- Location: Steilacoom Community Center
- Class size: 10
- The Explorers program does not charge a registration or supplies fee.
- Monthly tuition is prorated for Spring and Winter breaks.
- Registration, Information and Policies available on CivicRec. <https://secure.rec1.com/WA/town-of-steilacoom-community-services/catalog>
- For class questions, email Ms. Melody at melody.davis@ci.steilacoom.wa.us
- For registration questions, email Kristal Gibelyou at kristal.gibelyou@ci.steilacoom.wa.us

Public Safety:

Over the past week, 125 Public Safety incidents occurred in town, which included the following:

Emergency and patrol incidents

- 3 medical aid responses
- 42 suspicious circumstance/security checks
- 3 responses for persons in crisis/welfare checks
- 30 traffic stops
- 2 responses for residential/commercial alarms
- 1 response for animal-related incidents
- 1 motor vehicle collision
- 2 responses for parking/abandoned vehicle enforcement

Crimes against persons

- 5 incidents of domestic violence/disturbance/protection order violation
- 1 investigation into sexual assault against a child from years prior

Crimes against property

- 1 incident of fraud/identity theft
- 1 motor vehicle theft which was later recovered
- 1 incident of vandalism

Significant information:

This week, officers continued investigation of a report of burglary from the previous week. In doing so, officers observed a person of interest who appeared similar to the description of the suspect, based upon obtained surveillance video. While attempting to effect a temporary detention of the individual, the person attempted to flee from officers. In response, officers used force to detain the individual, until it could be determined they were not the suspect of the crime. Multiple officers used force and the force used is considered by the Washington State Criminal Justice Training Commission to be the least likely to cause injury. There were no injuries reported by the individual or the officers. Investigation into the burglary remains ongoing.

This week, officers trained in emergency driving operations.

Announcements:

The Public Safety lobby is open Tuesday through Friday, from 9:00 am until 12:00 pm. From 1:00 pm until 5:00 pm, the Public Safety lobby can be reached by telephone at: (253) 581-0110.

Prescription drug disposal is temporarily closed at the public safety building. Alternative locations, to include mail-in options, are available at: <https://med-project.org/>

In partnership with the West Pierce Emergency Management Coalition, Public Safety is enhancing our Community Emergency Response Team capabilities. For more information, please visit: <https://tinyurl.com/pswr6fey>

Public Safety is hiring! Please visit our town website for information about how to apply to become our next public safety officer: <https://tinyurl.com/56bfvf3>

SteilacoomAlert is an emergency notification system for the Town of Steilacoom. At no cost, persons may opt-in to receive emergency and general notifications. Please visit our town website for more information.

Reminders:

In-progress emergencies can be reported directly to 911. To reach a police officer NOT during an emergency, please call either (253) 287-4455 or (800) 562-9800.

Please visit our department website (<https://tinyurl.com/2bz3jzey>) for resources and assistance with:

- Online crime reporting
- Anonymous reporting of suspicious activity
- Reporting of persistent traffic concerns
- Unwanted prescription medication
- Concealed pistol licenses
- Mental health support for youth
- When to call 9-1-1
- Department of Licensing disability and medical designation
- South Sound 911 Emergency Health Profile (A cell phone is required to use this service)
- Injured or deceased wildlife

Public Works:

Streets and Storm:

Crew Emphasis:

The crew mowed rights-of-way and swales throughout Town including the retention pond near the Public Safety building; documented areas where herbicides were recently applied; spread gravel on the alley between Main Street and Wilkes Street; and performed other maintenance activities.

Rigney Road Nonmotorized Improvements Project:

WSDOT approved the rail preparation and installation plan. We anticipate this process should be completed within the next several weeks.

Rainier Street Preservation Project:

The contractor raised utility covers in the roadway and completed street striping the street this week.

Old Military Road Preservation Project:

Design of the project continued this week. We are currently between 80% and 90% of the design.

Electrical:

Crew Emphasis:

The crew performed a disconnection in the 40 block of Chapman Loop for a meter base repair; prepared for the Bradford project; conducted a planned outage on Roe Street in conjunction with a transformer upgrade; performed transformer maintenance; reviewed and approved a solar panel plan for a home in the 900 block of Pierce Street; and performed other maintenance activities.

Water/Sewer:

Crew Emphasis:

The crew repaired the ventilation fan at the Sunnyside pump station; continued sewer jetting throughout Town; adjusted additional manhole lids on Steilacoom Boulevard; replenished gravel supplies at the Public Works Facility; and performed other maintenance activities.

Parks, Buildings and Grounds:

Crew Emphasis:

The crew mowed as the weather permitted; continued energizing irrigation systems and repaired same; supported community work parties; watered the flower baskets; and performed other maintenance activities.

Other:

Summer Concert Schedule:

The Town of Steilacoom's Summer Concert schedule is available on the Town's official website at <https://townofsteilacoom.org/DocumentCenter/View/3386/2023-Summer-Concert-Schedule>

Pierce County Ferry:

Pierce County Ferry will be providing a shuttle service over the next two weekends as part of ferry operations. With the [delay in the drydock work of our second ferry, Steilacoom II](#), Pierce County will need to operate on their one-boat schedule for the weekends of June 2, and June 9. To support the increased ferry traffic as we enter the peak travel season, Pierce County is offering a free shuttle on Anderson Island and between Pierce College (Parking Lot D) and the Steilacoom Terminal to encourage visitors and commuters to walk onto the ferry.

Please visit www.piercecountywa.gov/FerryShuttle for more information on the shuttle route and schedule. Pierce County will also have signage at the ferry terminals and shuttle stops to guide the walk-on passengers. They have also been sending out rider alerts and posting to social media about this walk-on option.

The *Steilacoom II* is expected to return to Steilacoom on June 9. Once back at the Steilacoom Terminal, HMS crews will need a few days to restock the boat with safety equipment and ensure it is ready for service.

Steilacoom Piecemakers:

Steilacoom Piecemakers is looking for new members. Do you enjoy quilting? Do you want to quilt but don't know what to do with your finished projects? Come join us on the 4th Tuesday of the month at the Steilacoom Community Center from noon until 2pm.

The Steilacoom Piecemakers do a variety of projects for donation to local charities including doll quilts, baby blankets, and lap quilts. Use up scraps, try something new, and meet others with similar interests in the community. Work at your own pace at home and bring in your projects for show and tell. It's a great place to get inspired and get input on something you need help with. Bring a sack lunch if you like.

Steilacoom Historical School District –Enrollment Open:

Enrollment for the 2023-2024 school year is now open. Of particular interest is enrollment for kindergarten. For additional information or to commence the process, visit the District's website at <https://www.steilacoom.k12.wa.us>

ATM Services:

ATM services are available at the Public Works Facility, 1030 Roe Street, Steilacoom, WA during normal business hours – 8 AM to Noon Monday through Friday.

We Love Steilacoom Association – Steilacoom Food Bank:

The We Love Steilacoom Association operates a food pantry/bank located at the Steilacoom Community Church, 1603 Rainier Street, Steilacoom, Washington, 98388. You do not need to be a member of the Church to obtain assistance through the Food Pantry.

The Food Pantry has weekly distributions on Saturdays from 9:30 AM to 11:30 AM. Preregistration is not required. For an emergency food need or if you would like additional information, contact Paul Loveless at 253.581.1912.

Steilacoom Community Church Compassion Closet:

Shop at the Steilacoom Community Church Compassion Closet.

Saturdays 9:30 AM - 11:30 AM. All clothing is clean and in good shape. Some items are brand new. All sizes. All items are free of charge.

Questions – Contact Paul Loveless at paul.loveless@ci.steilacoom.wa.us